



## Old Bath House & Community Centre

### ANNUAL GENERAL MEETING

Wednesday 22<sup>nd</sup> November 2023, 8pm

### MINUTES

**Present:** David Lovesy (Chair of Trustees), Angela Fretten (Trustee), Carole-Jayne Cox (User Group Trustee), Colin Walker (Trustee), Chris Bridgman (Trustee), Tom Bulman (Trustee), Jenni Espey (Staff), Martyn Ridley, Tim Layden, Gareth Davies, Iain Talbot, Mark Saunders, Philippa Tipper, Derek Brown, Roger Kitchen, Gary Noakes, Bill Howard, Chris Curtis, John.

**1. Apologies.** None.

**2. Minutes of last AGM.** Approval proposed by Carole, seconded by Philippa with amendment to AOB: 'Philippa asked why the accounts were not being presented'. Dave explained that an extension had been requested of Charities Commission.

**3. Chair's Report to include updates from volunteers and members.**

Chair's report presented (written report attached). Hel's report presented (written report attached). Jenni reported on bookings. Dave thanked Hel, Jenni and Laura for their work.

**4. Amendments to Rates**

Dave sent statement about new rates to all user groups last week. Iain asked what users would be getting for the new rates. Philippa asked what rates were being proposed and what the relationship was between OBHCC and external funders of projects. Jenni explained trustees were proposing a rate increase to £11ph for current hirers and £12 for new hirers. Helen explained she applied successfully for project grants which covered OBHCC costs. Philippa said she was happy to work with the trustees on community projects. Chris explained the proposed rate increases were intended to make up a projected loss of £20k in the current year in fulfilment of trustees' duty to continue providing facilities, and discussions were being had with current users. Dave said he'd welcome help raising funds to meet OBHCC's core costs. Helen asked for marketing material and support to promote lettings, suggested investing in someone's time to do that. Philippa offered to volunteer to develop a proposal for this marketing role. Roger asked if the

commercial opportunities had been fully explored by researching the chargeable rates for commercial organisations. Tim said trustees should be invested in, or should invest in, fund-raising for projects. Dave explained historically funds had been raised for project management roles, but that wasn't currently possible. Chris Curtis offered to help with promotion of what OBHCC users were doing, suggested talking to Tish from The Old School. Tim suggested OBHCC could post a creative listing of people who could offer voluntary support to OBHCC. Roger asked for clarification about the costs of the Community Fridge against the grant received for it, and how the pricing for the storage space in the void had been worked out. Tim said there were other ways to raise money than simply letting space. Dave said OBHCC were 'all ears' to ideas for doing this. Roger suggested the accounts could be made clearer to show the core costs separately from project costs. Iain asked whether there would be further discussions about the proposal, Chris confirmed there would and all ideas are welcome at [trustees@oldbathhouse.org](mailto:trustees@oldbathhouse.org). Philippa asked for trustee meeting dates to be notified in advance.

#### **5. Election of Members of the Board**

Chris Bridgman retired. Angela and Dave Lovesy retired by rotation and offered themselves for re-election. Dave was proposed by Tom, seconded by Carole. Angela was proposed by Carole, seconded by Tom.

#### **6. Expression of interest to join the Board**

Dave said written notices of interest in joining the Board are welcome at [trustees@oldbathhouse.org](mailto:trustees@oldbathhouse.org). The Constitution and a Trustee Role Specification would be posted on the OBHCC website and on a building noticeboard within 24 hours.

#### **7. To appoint auditors and authorise the committee to fix their remuneration**

Appointment of Haines Watts as auditors. Proposed by David, seconded by Angela.

#### **8. AOB**

Mark suggested a better deal for phone supply by using BT. Gary suggested having time switches to save on electricity charges.

Meeting ended 9.55pm.

#### **9. To authorise the Committee to fix the date and place of the next AGM**

Wednesday 27<sup>th</sup> November 2024, 8pm.